

PECHA KUCHA INSTRUCTIONS

Preparing/Gathering the Photos, Videos, & Slides:

1. Create a Google Drive folder (That is shared with your collaborators)
2. Collecting Your Media
 - a. To get photos/videos from a personal device (cell phone, iPad):
 - i. On your MacBook, open the "Image Capture" app
 - ii. Plug your device into your Macbook & drag images/video into a folder on your laptop
 - iii. In the Chrome Browser, open Google Drive & open your folder where you will be keeping media. Drag your photos/videos into this browser window
 - b. To
- 3.
4. When you have collected all of your media download them from Google Drive
5. Then in iMovie, go to [File] > [Import Media] & navigate to the photos —> (hold down [cmd] & click to select multiple photos & choose [Import All])
6. You can drag & drop the photos into the iMovie timeline, and they will default to 20 seconds to match the Pecha Kucha slide length.

Setting Things Up in iMovie

1. Open iMovie
2. Click on [iMovie] > [Preferences]
For [Photo Placement], choose [Fit]
For [Photo Duration], enter [20.0] for the seconds
For [Transitions], enter [1.0] seconds

To Record the VoiceOver:

6. Write your script ahead of time, and REHEARSE a few times prior to recording by pressing the play button
 1. in the menu choose: [Window] > [Record Voiceover] and you will see a RED record button appear below the preview screen in the top right
 2. Position the slider to the beginning of the Timeline, and click record. (You can always record the audio in chunks, and put the slider in the location where you would like to continue recording)

Exporting the Video of your Pecha Kucha:

1. In the top menu bar, click on: [File] > [Share] > [File...]
2. In the settings on the pop-up that appears, choose a [Resolution] of 540p (to create a movie that is about 350megs) or 720p (for a 600meg size). 540p should be adequate.
3. Click [Next], and save the MP4 file on your laptop.
4. Upload it to a Google Drive folder if your teacher requests in by opening up Google Drive, creating a folder, navigating to open it, and then dragging+dropping the MP4 file from your finder to the Google Drive browser window.

If you have any tech issues, come and someone in the Tech Office!

Happy Editing!

